

**AGENDA**  
**REGULAR COMMITTEE MEETING**  
**SUMMER VILLAGES OF PIGEON LAKE EMERGENCY ADVISORY COMMITTEE**  
**February 6th, 2019 at 10AM**  
**in Ma-Me-O Community Hall**

- 1.0 CALL TO ORDER**
- 2.0 ADDITIONS TO AND ADOPTION OF AGENDA**
- 3.0 ADOPTION OF MINUTES**
  - 3.1 December 12th, 2017 – Regular Committee Meeting Minutes
- 4.0 DELEGATIONS**
  - 4.1 DEM Debrief and Committee Electronic REMP Access
- 5.0 BYLAWS, POLICIES and REMP UPDATES**
  - 5.1 Annual REMP Appendix I HRVA
  - 5.2 Annual REMP Section 5.2 Training Schedule
  - 5.3 Annual REMP Appendix E Status Report
  - 5.4 Annual REMP Section 5.4 Exercise Schedule
  - 5.5 Annual Regional Emergency Management Agency (REMA) Members
  - 5.6 Facility Access
  - 5.7 Evacuation Plans Addendum to REMP
- 6.0 DEM'S REPORT**
  - 6.1 Year in Review for 2018
  - 6.2 Committee Member Training Status
  - 6.3 Strategic Plan for 2019
  - 6.4 Grant Applications for:
    - 6.4.1 County Communications Workshop
    - 6.4.2 Reception Centre Functional Exercise
- 7.0 FINANCE**
  - 7.1 Financial Report for 2018
  - 7.2 2019 Budget with 3 Year Budget Forecast
- 8.0 TACTICAL LIST**
- 9.0 NEW BUSINESS**
- 10.0 CORRESPONDENCE (for information only)**
  - 10.1 Website Analytics = 953 visitors for 2018 (130% increase)
  - 10.2 Twitter Followers to date = 120 (22% increase)
  - 10.3 Director Tactical History for 2018
  - 10.4 REMP Amendment fully Signed by all Parties
  - 10.5 Director Training Exercise Black Ice
  - 10.6 Director Training Situation Unit Leader as member of Incident Management Team (IMT) following Incident Command System (ICS)
  - 10.7 Latest Alberta Emergency Management Act as of Nov 2018
  - 10.8 FAQ Emergency Management Changes Review
  - 10.9 Local Authority Emergency Management Regulation Summary
  - 10.10 Alberta Emergency Management Agency (AEMA) changing focus of positions at Incident Command Centre (ICP) vs Emergency Coordination Centre (ECC)
  - 10.11 Cenovus Energy ERP update for REMP
  - 10.12 AEMA Pigeon Lake MEP Review 2017
- 11.0 PARKING LOT**
  - 11.1 Assess Implementation of New Local Authority Management Regulation (LEMR)
  - 11.2 Assess current staff training levels and Schedule 5.2 Training Schedule
  - 11.3 Renew MOU with County of Leduc Mutual Aid Agreement with all Summer Villages, consider adding County of Wetaskiwin
- 12.0 DATE OF NEXT MEETING** September 19, 2019 at 10AM location to be determined
- 13.0 ADJOURNMENT**