



Summer Villages of Pigeon Lake
Regional Emergency Management Agency

605-2nd (HWY 13A)
 Ma-Me-O Beach, Alberta
 Canada TOC 1X0

tel: 780.619.2466
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www.pigeonlakeemergencyagency.ca

Objectives for 2019

Request: Plan for 2019 objectives.

Vision (broad goals):

- ✦ To increase the Summer Villages' of Pigeon Lake overall emergency preparedness and become a disaster resilient community.

Objectives (measurable steps):

- ✦ SMART = Specific/Measurable/Action Oriented/Realistic/Time Specific

Strategies (what approaches are available):

- ✦ Agency Training
- ✦ Public Awareness Campaign

Tactics (tools used by Director + Agency):

- ✦ Website
- ✦ Procedures and Responses



STEP	RESPONSIBILITY
GOAL	Set by REMP Organization.
OBJECTIVES	Prioritized and set by DEM and approved by Committee.
STRATEGIES	Defined in REMP Training (Section 5.2) and Exercise (Section 5.4) schedules.
TACTICS	Deployed in field; results submitted to committee for review.



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VISION STATEMENT (Goal)

To increase the Summer Villages' of Pigeon Lake overall emergency preparedness and become a disaster resilient community.

OBJECTIVES for 2019

1. Ensure our ability to respond includes a Trained Agency.

- a. Promote ongoing and continued Agency training as per Section 5.2 Training Schedule.
- b. Practice skills learnt through the Exercise Schedule as per Section 5.4 in the REMP.
- c. Attain grant/funding for Reception Centre staff to further train for Emergency Social Service (ESS) during disaster or evacuation.
 - i. Formalize ESS Procedures
 - ii. Inspect Reception Centre Facilities by Alberta Health
 - iii. Develop after-hours access method to Facilities
- d. Attain grant/funding for Communications workshop with all Agency members (RCMP/Alberta Health/Fire/Parks).

2. Review and assess the Readiness and Preparedness of the Agency.

- a. Review with Fire Chiefs to grow into Type 3 or larger Incident Management Team and assign all Incident Command System (ICS) roles at their Incident Command Post (ICP).
- b. Manage and maintain equipment and supplies necessary for our Agency.
 - i. Onsite inspection of supplies in South Pigeon Lake and Sundance SeaCans.
 - ii. Incorporate capital maintenance component of budget with 5 year forecast.
- c. Review new legislation requirements before January 2020 regulation comes into effect.
- d. Review REMP with Alberta Emergency Management Field Officers.
- e. Review Hazards, Risks, and Vulnerabilities Assessment (HRVA) for mitigation strategies.

3. Continue to strengthen is regional intermunicipal relationships in preparation for large scale disaster and the collaboration that will be needed to respond.

- a. Promote and take leadership role in grant applications.
- b. Attend and promote intermunicipal training opportunities.
- c. Review and implement Maps for disaster response, including implementing GIS for digital mapping.

4. Build community resilience through an ongoing Public Awareness campaign.

- a. Inspect Reception Centers with Alberta Health.
- b. Maintain active and regular communication through website, email, and twitter.
- c. Release public newsletter of "Highlights for 2018" for publishing on Summer Village webpages/newsletters.
- d. Gather estimate for posting evacuation-route signs on each entrance to each Summer Village.



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PARKING LOT

1. **Review administration offices to ensure mitigation efforts taken to prevent potential critical data loss and ability to operate off-site if necessary.**
 - a. CEMP request for IT audit of administration offices
2. **Renew/Update Mutual Aid Agreement with County of Leduc**
 - a. No progress nor response from continued requests, they prefer we join Edmonton's CREPP (Edmonton Regional Mutual Aid Association) or create our own in our region.
 - b. In discussion with neighboring municipalities and AEMA Field Officers about regional opportunities to work together for larger incident response.

Recommendation:

1. Approve the proposed objectives in the strategic plan for 2019.