

**REGULAR COMMITTEE MEETING
SUMMER VILLAGES OF PIGEON LAKE
EMERGENCY ADVISORY COMMITTEE**

December 12, 2017 at 10:05AM

IN

MA-ME-O BEACH COMMUNITY HALL

PRESENT:

Present at the meeting were (6 needed for quorum):

SECRETARY

Sylvia Roy

COUNCILLORS

1. Margaret Gagnon (Crystal Springs)
2. Randal Kay (Golden Days)
3. Don Davidson (Grandview)
4. Archie Deering (Itaska Beach)
5. Peter Langelle (Ma-Me-O Beach)
6. Fraser Hubbard (Poplar Bay)
7. Barb Martinson (Silver Beach)
8. Brian Waterhouse (Sundance Beach)
9. Terry Cronin (Norris Beach)

CHIEF ADMINISTRATIVE OFFICERS Sylvia Roy
June Boyda

DIRECTOR OF EMERGENCY MANAGEMENT
Clinton Boyda

REGRETS: Lisa Turchansky (Argentia Beach)

1.0 CALL TO ORDER:

The meeting was called to order by Pete Langelle at 10:05 AM.

2.0 ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

Res. Moved by Councillor Kay that the December 12, 2017 Agenda be
#01/12/17 approved as presented.
Agenda 2.0

CARRIED

3.0 ADOPTION OF MINUTES:

Res. Moved by Councillor Davidson that the Regular Emergency Advisory
#02/12/17 Committee Meeting Minutes of March 13th, 2017 are hereby approved
Minutes 3.1 as presented.

CARRIED

4.0 DELEGATIONS:

- REMP Orientation Summary by Director Boyda.

5.0 BYLAWS, POLICIES and REMP:

Res. Moved by Councillor Davidson that Peter Langelle be appointed as the
#03/12/17 chairperson of the Emergency Advisory Committee.
REMP 5.1

CARRIED

Councillor Cronin joined the meeting at 10:24 am.

Res. Moved by Councillor Waterhouse that the Emergency Advisory
#04/12/17 Committee approves the Pigeon Lake Regional Emergency
REMP 5.2 Management Agency as proposed.

CARRIED

6.0 DEM'S REPORT:

Res. Moved by Councillor Waterhouse to approve the radio purchase as
#05/12/17 proposed.
Agency 6.1

CARRIED

7.0 FINANCE:

Res. Moved by Councillor Kay that the 2018 budget be approved as
#06/12/17 submitted.
Finance 7.1

CARRIED

8.0 TACTICAL LIST:

None

9.0 NEW BUSINESS:

None

10.0 CORRESPONDENCE:

1. Summer Villages of Pigeon Lake Regional Emergency Management Agency (REMA) Radio Policy
2. Lost Person Behaviour Training Course Completed by DEM
3. Resume for Communications Unit Leader – Wes Kardash (PLPS)
4. Approval for REMA Agency Access to AFRRCS
5. REMP Amendment for Partnership Agreement for Signing

11.0 PARKING LOT:

1. Review REMP Hazards, Risks and Vulnerabilities Assessment (HRVA) for Pigeon Lake
2. Annual REMP Section 5.2 Training Schedule
3. Annual REMP Section 5.4 Exercise Schedule
4. Annual REMP Appendix E Status Report
5. Website Analytics & Twitter Statistics
6. Director Tactical History for 2017
7. GIS Mapping Strategy
8. Update/Renew County of Leduc Mutual Aid Agreement with all Summer Villages
9. Complete Emergency Coordination Centre (ECC) and Reception Centre Facility Access Agreements
10. AEMA Review/Audit of REMP 2017

12.0 DATE OF NEXT MEETING:

At the call of the Chair.

13.0 ADJOURNMENT:

Res. Moved by Councillor Waterhouse that the meeting be adjourned at
#07/12/17 11:14 am.
Adjournment
13.0

CARRIED